

## Record of officer decision

<b>Decision title:</b>	<b>Museum Resource Learning Centre LED Lighting and Advanced Controls</b>
<b>Date of decision:</b>	07/10/2019
<b>Decision maker:</b>	Acting Assistant Director for Regulation, Environment & Waste Services
<b>Authority for delegated decision:</b>	<p>Authority for delegated decision:  Herefordshire Council's constitution - Scheme of Delegation Part 3 Functions  Scheme, Section 7 Officer Functions</p> <ul style="list-style-type: none"> <li>• 3.7.6 Delegation to Chief Executive</li> <li>• 3.7.13 Sub delegation by Chief Executive to officers</li> </ul>
<b>Ward:</b>	All
<b>Consultation:</b>	None
<b>Decision made:</b>	<ul style="list-style-type: none"> <li>• To increase the allocation of budget available for upgrading office lighting to energy efficient LED lighting fitted with advanced controls.</li> <li>• Authority to spend budget increased by £8,500 from £87,820 to £96,320.</li> </ul>
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• The decision for 'Energy Efficiency in Corporate Estate' was passed on 11<sup>th</sup> March 2019.  <a href="https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5769">https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5769</a></li> <li>• The decision enabled energy efficiency measures to be installed throughout the corporate estate and the use of 'Sustainable Energy in Public Buildings' grant monies.</li> <li>• Subsequent to the approved decision the requirement for an additional £8,500 has been identified for LED lighting and advanced controls at the Museum Resource and Learning Centre.</li> <li>• This supplemental cost is in addition to the existing allocated budget for Energy and Office lighting - £87,820.</li> <li>• The additional budget is required to include the addition of advanced controls which will save further energy and carbon over the existing LED only proposal.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• The additional costs of £8,500 can be met within the existing approved budget and continues to demonstrate value for money.</li> <li>• Works are procured through the ProContract portal in line with European procurement law.</li> <li>• The additional environmental benefits contribute to the Council's commitment to achieve carbon neutrality, represent best value and enable a better working environment for council staff and visitors to the building.</li> <li>• The installation will be project managed by the Property Services team to ensure compliance with all relevant regulations.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	<ul style="list-style-type: none"> <li>• By continuing with business as usual the revenue savings and associated carbon reduction would not be realised.</li> <li>• Should Herefordshire Council not utilise the ERDF funds through the Sustainable Energy in Public Buildings project the Council would be reliant on ad-hoc capital loans to deliver energy retro-fit projects. Due to reductions in public sector budgets and renewable energy/energy efficiency subsidies this is becoming increasingly difficult to justify from a business perspective.</li> </ul>
<b>Details of any declarations of interest made:</b>	No declarations of interest.